



聖公會中學(澳門) Macau Anglican College

Please note that you are not able to register for CCA outside the sign up period.

1. To Log into your SchoolBuddy account use this link:
<https://accounts2.schoolsbuddy.net/Account/SelectOrganization>
2. Type on the text box “**Macau Anglican College- Taipa**”:

Please select a school to log in

Enter school name

Select

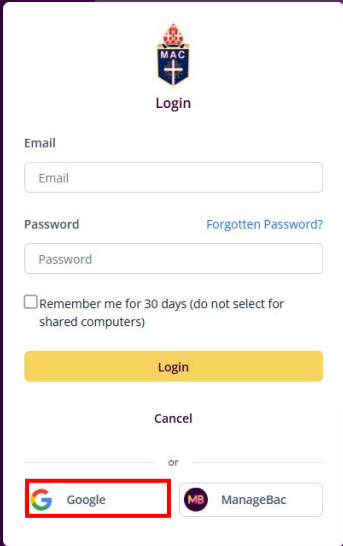
Please select a school to log in

Macau Anglican College

Macau Anglican College - Taipa

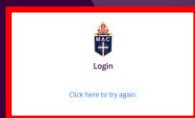
Select

3. Once you open the page you may click on the “Google” button to use your school email password:



The image shows a login form for MAC (Marquette Academy of the Sacred Heart). The form is white and centered on a dark purple background. It features a MAC logo at the top, followed by the word "Login". Below this are two input fields: "Email" and "Password". To the right of the "Password" field is a link that says "Forgotten Password?". Below the input fields is a checkbox labeled "Remember me for 30 days (do not select for shared computers)". Underneath the checkbox is a yellow "Login" button. Below the "Login" button is a "Cancel" button. At the bottom of the form, there is a section with the word "or" in the center. On either side of "or" are two buttons: "Google" (with the Google logo) and "ManageBac" (with the ManageBac logo). The "Google" button is highlighted with a red rectangle.

You must use your school email when you log in



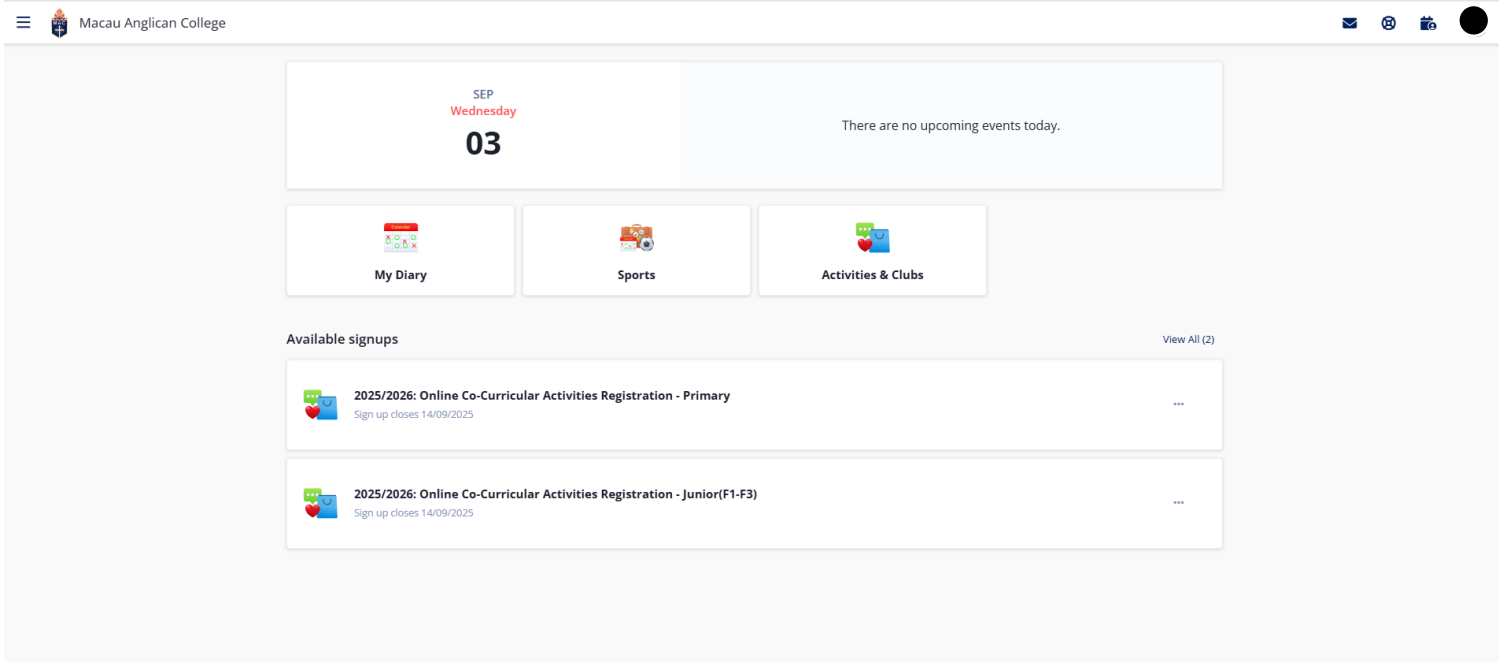
If you experience this glitch, please click on the “Click here to try again.” button



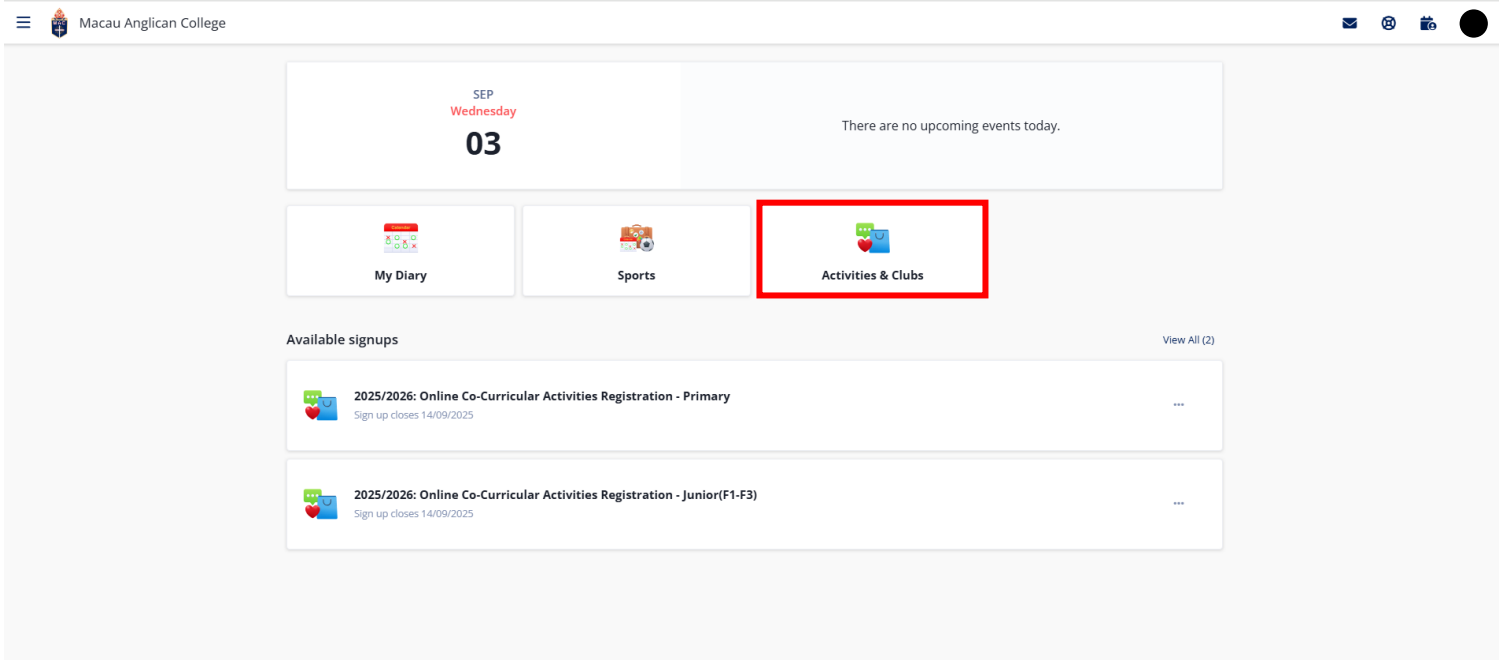
If you experience this glitch, please refresh the page.



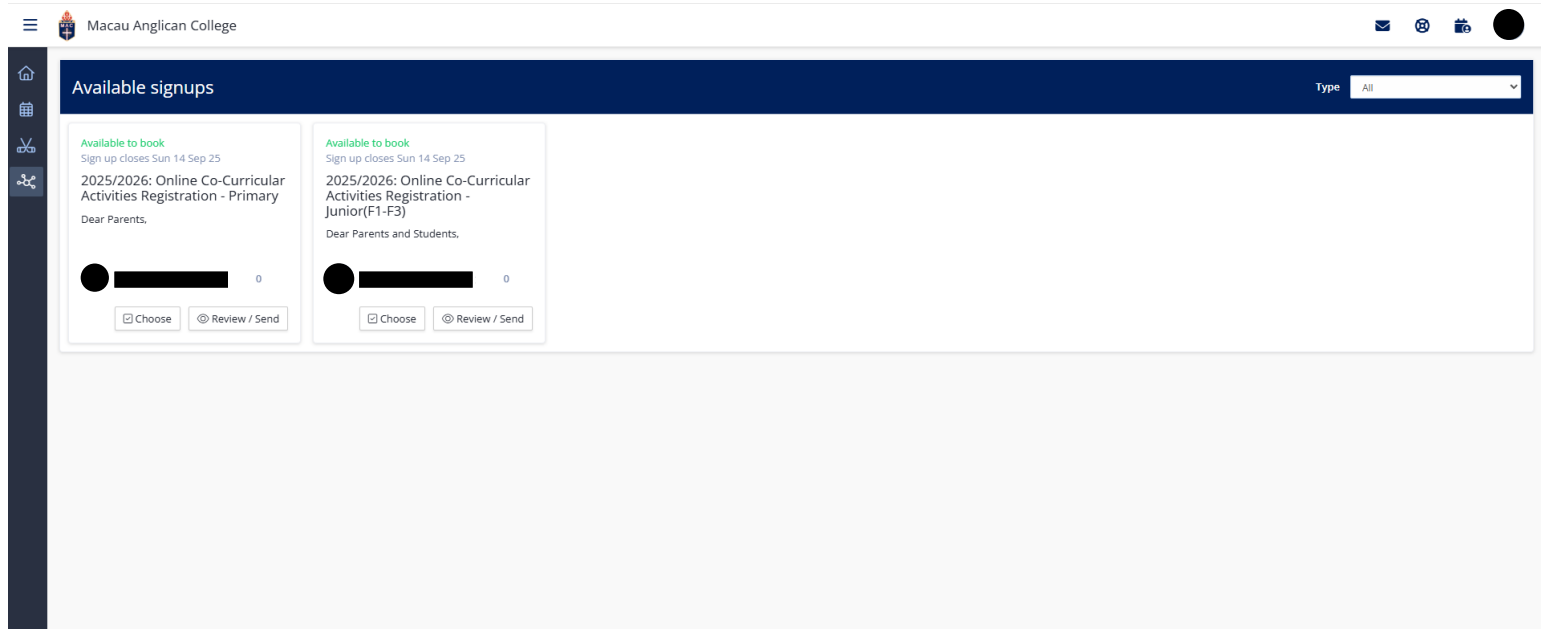
4. After Logging in you will be taken to the landing page, please see below for your reference:



5. Afterwards to enter the registration page, press the button below:

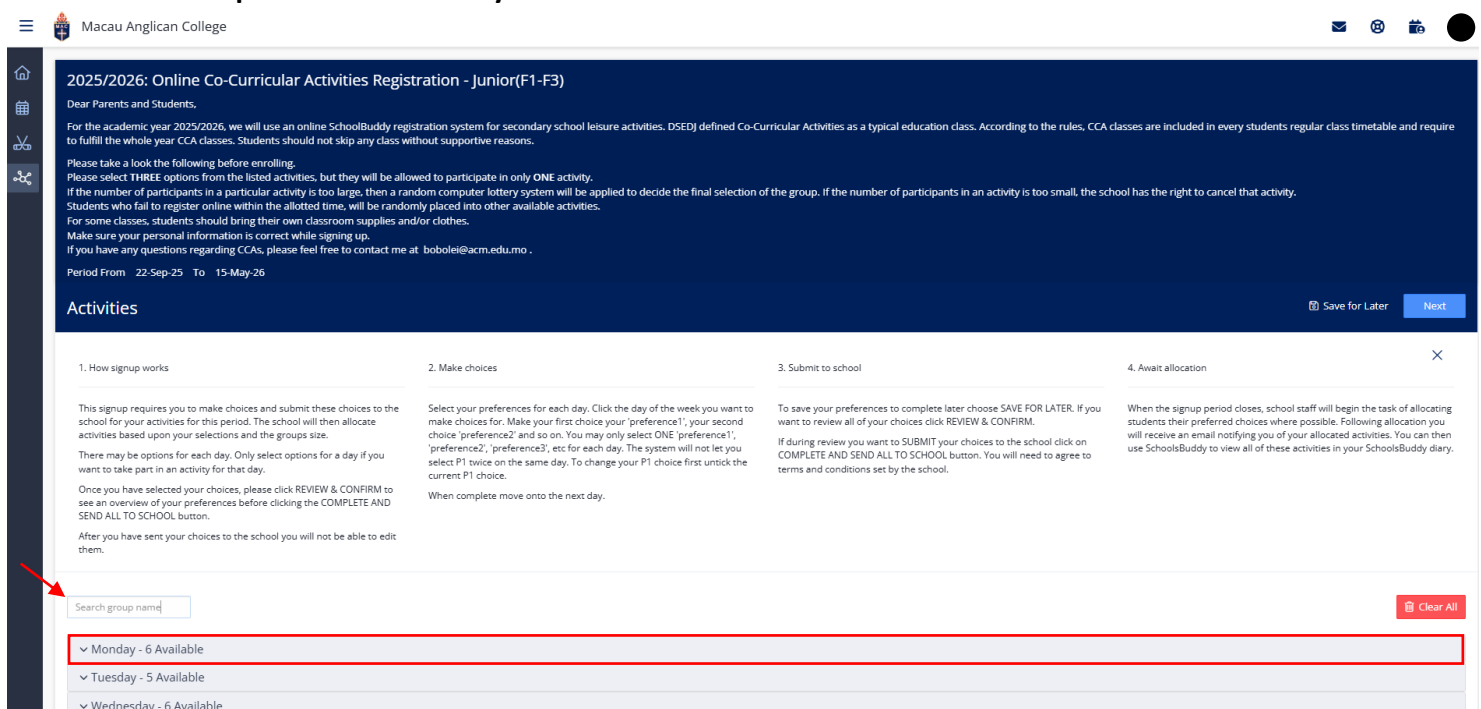


6. To Start the selection process, please click on the **“Choose”** button, please see below for your reference:



If you have two or more children in our school, you will see them all in this page

7. On this page you can select the activity based on the day of availability or you can search using the **search box** for a specific activity:



2025/2026: Online Co-Curricular Activities Registration - Junior(F1-F3)
Dear Parents and Students,

For the academic year 2025/2026, we will use an online SchoolBuddy registration system for secondary school leisure activities. DSED defined Co-Curricular Activities as a typical education class. According to the rules, CCA classes are included in every students regular class timetable and require to fulfill the whole year CCA classes. Students should not skip any class without supportive reasons.

Please take a look the following before enrolling.
Please select **THREE** options from the listed activities, but they will be allowed to participate in only **ONE** activity.
If the number of participants in a particular activity is too large, then a random computer lottery system will be applied to decide the final selection of the group. If the number of participants in an activity is too small, the school has the right to cancel that activity.
Students who fail to register online within the allotted time, will be randomly placed into other available activities.
For some classes, students should bring their own classroom supplies and/or clothes.
Make sure your personal information is correct while signing up.
If you have any questions regarding CCAs, please feel free to contact me at bobolei@acm.edu.mo.

Period From 22-Sep-25 To 15-May-26

Activities Save for Later Next

1. How signup works
This signup requires you to make choices and submit these choices to the school for your activities for this period. The school will then allocate activities based upon your selections and the groups size.
There may be options for each day. Only select options for a day if you want to take part in an activity for that day.
Once you have selected your choices, please click REVIEW & CONFIRM to see an overview of your preferences before clicking the COMPLETE AND SEND ALL TO SCHOOL button.
After you have sent your choices to the school you will not be able to edit them.

2. Make choices
Select your preferences for each day. Click the day of the week you want to make choices for. Make your first choice your 'preference1', your second choice 'preference2' and so on. You may only select ONE 'preference1', 'preference2', 'preference3', etc for each day. The system will not let you select P1 twice on the same day. To change your P1 choice first untick the current P1 choice.
When complete move onto the next day.

3. Submit to school
To save your preferences to complete later choose SAVE FOR LATER. If you want to review all of your choices click REVIEW & CONFIRM.
If during review you want to SUBMIT your choices to the school click on COMPLETE AND SEND ALL TO SCHOOL button. You will need to agree to terms and conditions set by the school.

4. Await allocation
When the signup period closes, school staff will begin the task of allocating students their preferred choices where possible. Following allocation you will receive an email notifying you of your allocated activities. You can then use SchoolBuddy to view all of these activities in your SchoolBuddy diary.

Clear All

- Monday - 6 Available
- Tuesday - 5 Available
- Wednesday - 6 Available

8. Afterwards you may select up to 3 CCA by selecting the level of priority you wish (1, 2 and 3):

hockey

Clear All

Monday - 1 Available

Inline Hockey

MA

M. Association
Organiser

OCT: Foundations & Safety
NOV: Stick Handling & Passing
DEC: Shooting & Positioning
JAN-FEB: Defense & Strategy
MAR-APRIL: Game Play & Team Cohesion
MAY-JUNE: Tournament Prep & Showcase

16:15 - 17:45

Free

Rooftop small court

18

☒

1

2

3

N/A

Once you choose one priority level, it will lock that option for the rest of the CCA options

9. After you select your three choices, you may scroll to the top and click on “Next”:

Macau Anglican College

Next

2025/2026: Online Co-Curricular Activities Registration - Junior(F1-F3)

Dear Parents and Students,

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Students who fail to register online within the allotted time, will be randomly placed into other available activities.
For some classes, students should bring their own classroom supplies and/or clothes.
Make sure your personal information is correct while signing up.
If you have any questions regarding CCAs, please feel free to contact me at: bobolei@acm.edu.mo .

Period From 22-Sep-25 To 15-May-26

Activities

Save for Later

Next

1. How signup works

2. Make choices

3. Submit to school

4. Await allocation

This signup requires you to make choices and submit these choices to the school for your activities for this period. The school will then allocate activities based upon your selections and the groups size.

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After you have sent your choices to the school you will not be able to edit them.

Select your preferences for each day. Click the day of the week you want to make choices for. Make your first choice your 'preference1', your second choice 'preference2' and so on. You may only select ONE 'preference1', 'preference2', 'preference3', etc for each day. The system will not let you select P1 twice on the same day. To change your P1 choice first unlock the current P1 choice.

When complete move onto the next day.

To save your preferences to complete later choose SAVE FOR LATER. If you want to review all of your choices click REVIEW & CONFIRM.

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When the signup period closes, school staff will begin the task of allocating students their preferred choices where possible. Following allocation you will receive an email notifying you of your allocated activities. You can then use SchoolBuddy to view all of these activities in your SchoolBuddy diary.

Search group name

Clear All

Monday - 6 Available

Tuesday - 5 Available

Wednesday - 6 Available

10. Finally, you must confirm your selection by clicking on one of the green buttons bellow and confirm your agreement with the terms and conditions:

Dear Parents and Students,

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Period From 22-Sep-25 To 15-May-26

Review [Edit Choices](#) [Submit to school](#)

Tuesday

Pref 1
Gundam Model Kit Crafting
6F Chemistry Lab
Free 16:15 - 17:45

Pref 2
Juniors: It's Just Clay Pottery
RC - Pottery Room
Per term 16:15 - 17:45

Pref 3
Model UN Junior
F1B
Free 16:15 - 17:45

[Edit Choices](#) [Submit to school](#)

2025/2026: Online Co-Curricular Activities Registration - Junior

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Period From 22-Sep-25 To 15-May-26

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Tuesday

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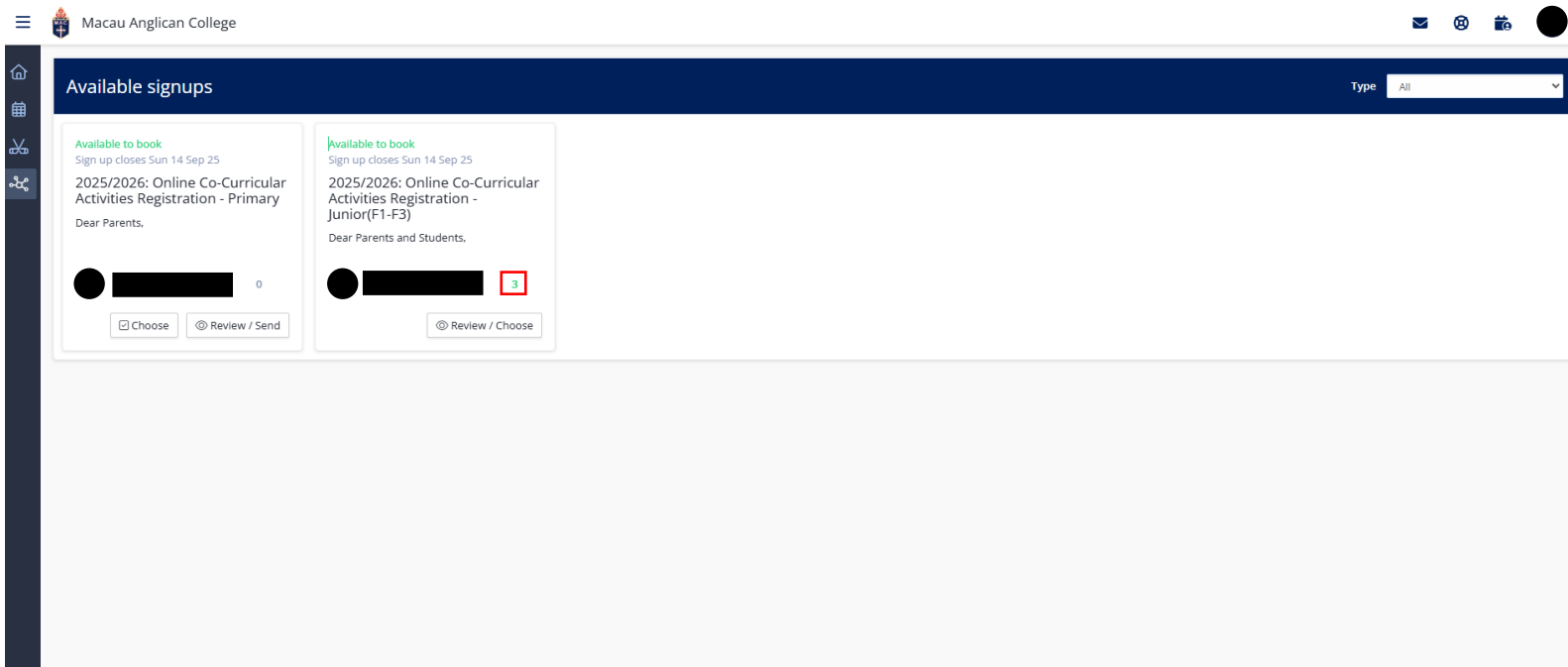
[Edit Choices](#) [Submit to school](#)

Terms & Conditions

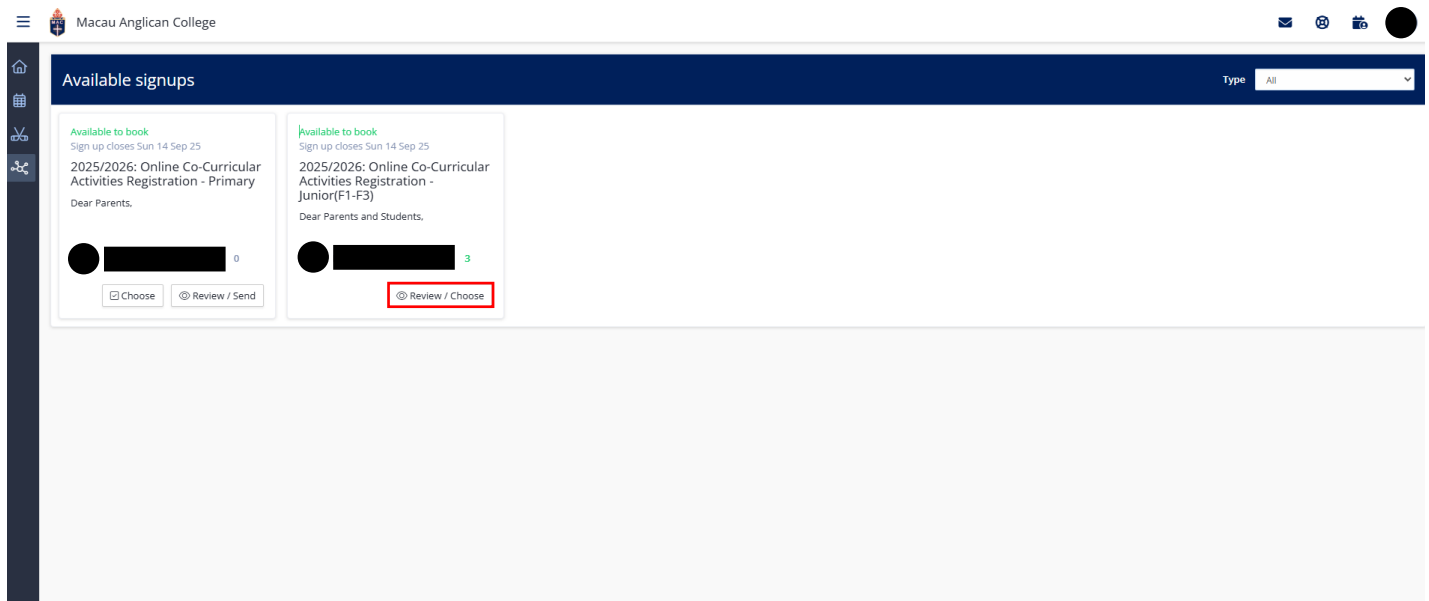
☐ I agree to the terms and conditions

[OK](#) [Cancel](#)

11. Once you Complete this you will see that the student will now have a 3 instead of 0 next to their name:



12. It is possible to make an edit after confirming. If you choose to do this, then please click on the button below:



This can only be done during the registration period

13. Afterwards please click on either of the highlighted button below and you will be taken to the original edit page to complete your selection:

The top screenshot shows the 'Review' page of the online Co-Curricular Activities registration system. It displays a list of activities for Tuesday, including 'Gundam Model Kit Crafting' (6F Chemistry Lab, 16:15 - 17:45) and 'It's Just Clay Pottery' (RC - Pottery Room, 16:15 - 17:45). A red box highlights the 'Edit Choices' button in the top right corner.

The bottom screenshot shows the 'Activities' page, which includes a progress bar with four steps: 1. How sign-up works, 2. Make choices, 3. Submit to school, and 4. Await allocation. Below the progress bar, there are instructions for each step. A red box highlights the 'Clear All' button in the bottom right corner.

Your choices will not be removed automatically, if you wish to clear all of your choices and start from the beginning you can click on the “**Clear All**” button

If you have any further questions or concerns, please feel free to contact the school’s IT department or the schools CCA department using the following emails: support@acm.edu.mo; cca@acm.edu.mo