



聖公會中學(澳門) Macau Anglican College

1. Once you log in, please make sure that this option is toggled on, please see the highlighted areas below:

Friday, September 04, 2026

Customise Dashboard

Excusal Request

Reports

Daily Calendar View All
September 4, 2026
No Events
There are no events yet.

Project Deadlines
No Upcoming Deadlines
Your child doesn't have any upcoming Deadlines yet.

Parent Association View All
No Activity
There is no activity yet.

Weekly Calendar Aug 31, 2026 - Sep 6, 2026 View All

Mon	Tue	Wed	Thu	Fri	Sat	Sun
31	1	2	3	4	5	6

Dashboard Customisation

Choose widgets you want to display
Personalise your view by turning widgets on and off, and changing their order

Custom ☒

Daily Calendar Project Deadlines Parent Association

Homeroom Attendance Key Contacts Daily Timetable

Weekly Calendar ☒

Weekly Timetable ☒

Tasks & Deadlines ☒

My Classes ☒

Quick Links

Reset to Default Save Changes Cancel

2. Once this option is turned on please scroll down from the home page and you will find the “**Weekly Timetable**”, were you will be able to see if the Teacher has taken Attendance for that day, by viewing “**Homeroom**”:

Macau Anglican College

Weekly Timetable

Aug 31, 2026 - Sep 6, 2026

Export to PDF View All

Period	Sep 1, Tue	Sep 2, Wed	Sep 3, Thu	Sep 4, Fri
Homeroom	Homeroom 	Homeroom 	Homeroom 	Homeroom 
1	Classtime(Homeroom) 	Classtime(Homeroom) 	Classtime(Homeroom) 	Classtime(Homeroom) 
2				
3				
4				
5	Playtime 	Playtime 	Playtime 	Playtime 

The **Green** icon means that the teacher has taken attendance and your child is **Present**, **Orange** means **Late**, **Red** means **Absent** and **Pink** Means **Excused**.

3. If you Wish to see your child's Attendance Record and in more detail, then please click on the "**View All**" button as seen below:

Macau Anglican College

- My Workspace
- Calendar
- Portfolio
- Year Group
- Classes
- Parents Association
- Academic Profile
- Guides & Handbooks

Weekly Timetable

Aug 31, 2026 - Sep 6, 2026

Export to PDF View All

Period	Sep 1, Tue	Sep 2, Wed	Sep 3, Thu	Sep 4, Fri
Homeroom	Homeroom P	Homeroom P	Homeroom P	Homeroom P
1	Classtime(Homeroom) 	Classtime(Homeroom) 	Classtime(Homeroom) 	Classtime(Homeroom)
2				
3				
4				
5	Playtime 	Playtime 	Playtime 	Playtime

4. Once you load on to the new page, please click on the icon highlighted, once you do you will see your child's Homeroom Attendance (**Please note the Highlighted area below is the Attendance record that will later appear inside your child's Report Card, so there is no need to worry about the record below it**):

The screenshot shows the Macau Anglican College portal. The left sidebar contains navigation links: My Workspace, Calendar, Portfolio, Year Group, Classes, Parents Association, Academic Profile, and Guides & Handbooks. The main content area is titled 'Attendance & Timetable' and shows a grid for the period from August 31, 2026, to September 6, 2026. The grid displays 'Homeroom' and 'Classtime(Homeroom)' for each day. A red box highlights a small icon in the top right corner of the page.

The screenshot shows the Macau Anglican College portal with the 'Attendance & Timetable' page. A 'Details' sidebar is open on the right, showing 'Homeroom Attendance' with a green circle indicating '4/4 Present'. Below this, it shows 'Weekly Class Attendance' with a green circle indicating '18 Present' and a red circle indicating '5 TBD'. A red box highlights the 'Homeroom Attendance' section in the sidebar.

If you have any further questions, please email our schools I.T Department at support@acm.edu.mo